

# Welcome to Solo Plus Ltd

We look forward to meeting you at your interview.

## **Below are the documents you will need to bring to your interview**

- Your completed application form.
- Your original Enhanced Criminal Record Bureau clearance document (copies not accepted)
- Your original teaching qualifications (if you have changed your name since your teaching certificate was issued, you will need to provide evidence of your change of name (e.g. marriage certificate))
- Proof of current address (less than 3 months old) e.g. utility bill, bank statement etc.
- Your up to date CV and a recent photograph of yourself
- Your work permit if applicable
- Your passport (valid)

**Overseas trained teachers outside the EEC should check that they have qualified teacher status in the UK by contacting UK NARIC – (details overleaf) and bring in your NARIC report to your interview.**

***~~INTERVIEWS WILL ONLY BE CARRIED OUT ON PRODUCTION OF ALL THE ABOVE PAPERWORK.~~***

## **We will also need:**

- Other ID, if applicable
- DfES number, if applicable
- National Insurance Number
- Signed Enhanced Disclosure letter

All gaps in CV for the past 10 years must be verified. For example, maternity leave (child's birth certificate).

UK NARIC is the National Academic Recognition and Information Centre for the United Kingdom, and they provide comparability information between UK and International Qualifications.

They can be contacted on:

UK NARIC  
Ecctis 2000 Ltd  
Oriel House  
Oriel Road  
Cheltenham  
Gloucestershire  
GL50 1XP  
Tel: 0870 9904088  
Fax: 01242 258611  
Email: [info@naric.org.uk](mailto:info@naric.org.uk)